

Southeast Maricopa County Regional Partnership Council



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Public Presentation

Request to Appear

In accordance with the Southeast Maricopa Regional Partnership Council processes and policies, please complete this **Public Presentation – Request to Appear** and forward it to the address noted below. If your request is approved by the Council you will be contacted regarding the date of the meeting and the agenda placement during the meeting at which the spokesperson(s) shall be heard.

Request to Appear

Any person or group has the right to appear, with the approval of the Council and in the manner provided in this Section, as a delegation before the Council to express concern and to make proposals on any issues within the jurisdiction of the Council, as the case may be.

Advance Notice

- (a) Delegations are required to inform the Southeast Maricopa Regional Coordinator of their intent to appear before the Council, stating in writing the membership and reasons for the delegation and any remedy requested of the Council.
- (b) The delegation must deliver or send the written notice, so that it reaches the office of the Southeast Regional Coordinator no later than noon on the Friday preceding the Public Submissions or Regular Council meeting before the date of the meeting at which the delegation wishes to appear.
- (c) The Council shall decide which Public Submissions or Regular Council meeting the delegation will appear before and the Regional Coordinator shall inform the delegation as to the date of the meeting and the agenda placement during the meeting at which the spokespersons shall be heard.

To request to appear, please complete the form below or if you have any questions or concerns, please contact the Regional Coordinator, Terri Duhart at 602-771-4985.

Spokespersons (max. 2 / presentation & max. 5 minutes total duration for Public Submissions Presentations and 15 minutes total duration to speak at the Regular Council meetings on matters of education interest). Following the presentation the Council may ask questions for clarification:

Delegation/Group making request:

Presenter's Name #1:

Presenter's Name #2:

Phone:

Fax:

Email:

What is the purpose/topic of your presentation?

Explain briefly any actions you expect as a result of your presentation *If possible, please email your presentation to the address below.* Terri.Duhart@azecdh.gov

Will you require media support ie: PowerPoint, overheads etc.? If yes, please give details.
